



BELKNAP COUNTY COMMISSIONERS  
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Edward D. Philpot, Jr.  
Chairman  
Laconia

John H. Thomas  
Vice-Chairman  
Belmont

Stephen H. Nedeau  
Clerk  
Meredith

## Commissioners Meeting Minutes December 21, 2011

Commissioner Philpot called the Belknap County Commissioners meeting to order at 5:30 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

**Approval of minutes:** M/Thomas, S/Nedeau to approve the 11/30/11 and the 12/08/11 minutes. Unanimous. **Motion carries.**

**S.T.O.P. VAWA grant application:** Commissioners were aware of this grant. It has been renewing annually for quite some time. There is nothing new and this helps to pay an existing salary. M/Thomas, S/Nedeau to approve the grant and authorize the Chair to sign. Unanimous. **Motion carries.**

**CAP re: CDBG request:** Mr. Nute and Mr. Hoffman came to the Commission to seek their approval of a CDBG grant. There are monies available for weatherization assistance through the energy efficiency and housing rehabilitation grant in Belknap and Merrimack Counties. Commissioners would support if it was used 100% in Belknap County. Since inception, this program has serviced between 800 and 1000 households. Clients find out about it through the fuel assistance program. Commissioners want to get the word out and they informed the Commissioners that it is always in the newspaper. M/Nedeau to accept the proposal provided for these services are utilized in Belknap County only and to get the word out to eligible residents. S/Thomas. Unanimous. **Motion carries.**

**Administrators report:** Ms. Shackett is requesting that the commissioners' approve encumbering the balance of surplus funds for projects that will not be completed this year. It is committed money and she is seeking to encumber funds to cover contracted projects as projected in the Administrators report up to \$1,309,760 to allow completion of these projects in 2012. M/Nedeau, S/Thomas to approve encumbrances as listed by Administrator Shackett up to \$1,309,760. Unanimous. **Motion carries.**

**Nonpublic session:** M/Thomas, S/Nedean to enter into nonpublic session per RSA 91-A: 3, II (a). Commissioner Philpot took a roll call vote. Thomas –Y, Nedean – Y, Philpot – Y. Unanimous. **Motion carries.** Commissioners were in nonpublic session at 5:55 PM.

Nonpublic session concluded at 5:58 PM and the Commissioners were back in a public meeting.

**Adjourn:** M/Thomas, S/Nedean to adjourn at 5:59 PM.

Respectfully submitted,

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Angela A. Bovill, Administrative Assistant